

# DIRECTOR CANDIDATE GUIDELINES



ANZA ELECTRIC COOPERATIVE, Inc.

A Touchstone Energy® Cooperative 

## Petition Requirements

### Candidate must obtain:

- Signatures of 30 valid members of the cooperative. (Joint memberships count as one member)
- Member must sign and print name and address. (List must be legible)
- Petition must be returned in person by nominee by close of business, **May 22, 2018**.
- Candidate must complete and submit *Declaration of Eligibility*.
- Candidate must complete and submit *Director Candidate Resume*.

There are three positions open this year.

**District I has one position available for a three year term.**

**District II has one position available for a three year term.**

**District III has one position available for a three year term.**

### Director Candidate Qualifications:

- Must be a member in good standing.
- Must be a living being.
- Must have a primary legal residence and spend at least 51% of the time within the district where being nominated.
- Must not be employed by or have substantial financial interest in a competing enterprise.

The Secretary of the Cooperative shall post the names of all qualified candidates at the cooperative headquarters, and shall cause the names and addresses of all candidates to be mailed to the members at least seven (7) days prior to the date of the meeting at which the Directors shall be elected.

## Director Responsibilities

### Mission and purpose

The Board regularly evaluates whether decisions and policies help the Cooperative successfully further its commitment to serving our communities by providing excellent member services, and safe and reliable energy services at a competitive price.

### Governance

The Cooperative's Board of Directors approves and may amend business rules and rates, which govern the Cooperative's dealings with members.

### Legal and ethical accountability

AEC Board members adopt and enforce policies, resolutions and actions governing ethical conduct, accountability and compliance with applicable laws and regulations.

### Financial oversight

The Board of Directors establishes financial targets and goals and approves the Cooperative's budget. Board members also review and approve significant investments, loans and acquisitions, and the rates and terms for providing electric service to Cooperative members. The Board is responsible for evaluating periodic financial statements, reports and information, and considering internal control procedures.

### Operational oversight

The Board discharges its duty to manage the affairs of the Cooperative by delegating day-to-day management responsibilities to the General Manager. The General Manager is hired by and answers to the Board. Board members consider and approve AEC business initiatives.

**PETITION FILING DEADLINE  
CLOSE OF BUSINESS  
MAY 22, 2018.**

# DECLARATION OF ELIGIBILITY

\_\_\_\_\_, residing at  
\_\_\_\_\_, CA, County of Riverside,  
State of California, is a candidate for Director of Anza Electric Cooperative, Inc. (the "Cooperative") from District  
\_\_\_\_\_.

## Excerpt from Article IV, Section 3 of the Cooperative Bylaws

### AEC bylaws state that no person shall be eligible to become or remain a director of the Cooperative who:

- (a) Is not a member of the Cooperative in good standing and a living being.
- (b) Does not have his or her domicile nor spend at least 51% of his or her time each year within the district or service area from which he or she was elected.
- (c) Is in any way employed or financially interested in a competing enterprise or business selling electrical energy, electric or plumbing appliances or services, solar electric or thermal energy appliances or systems, or internet equipment or services to the Cooperative.
- (d) Does not resign from the Board within 30 days after moving away from the district or service area from which he or she was elected. Upon establishment of the fact that a director is in violation of any foregoing provisions, the Board of Directors shall remove such director.
- (e) Is a former employee of the Cooperative within three (3) years of termination of that employment.

I, \_\_\_\_\_, as a candidate for director, declare under penalty of perjury under the laws of the State of California that I have read the Cooperative bylaws and meet the aforementioned qualifications.

I understand that my election will be invalidated if I do not in fact meet the aforementioned qualifications.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, California.

\_\_\_\_\_  
Candidate Signature



ANZA ELECTRIC COOPERATIVE, Inc.

A Touchstone Energy® Cooperative

[aec@anzaelectric.org](mailto:aec@anzaelectric.org)

951-763-4333

[www.anzaelectric.org](http://www.anzaelectric.org)

# DIRECTOR CANDIDATE RESUME

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Name: \_\_\_\_\_ District: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Home Ph: \_\_\_\_\_ Work Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

Fax No. \_\_\_\_\_ Email: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Spouse's Name: \_\_\_\_\_

Children \_\_\_\_\_

Education: \_\_\_\_\_

Military Service: \_\_\_\_\_

Employment: \_\_\_\_\_

Affiliations: \_\_\_\_\_

Awards/Honors: \_\_\_\_\_

Misc. Information: \_\_\_\_\_

*Optional: Please provide a statement or comment. This may appear in the annual report under the candidate information.* \_\_\_\_\_



ANZA ELECTRIC COOPERATIVE, Inc.

A Touchstone Energy® Cooperative 

# DIRECTOR NOMINATION PETITION

We, the undersigned members of Anza Electric Cooperative, Inc. (the "Cooperative"), hereby nominate by petition, in accordance with Article IV, Section 4 of the Bylaws, \_\_\_\_\_ as a candidate for Director to be elected at the Annual Membership Meeting to be held **July 21, 2018**.

**To be eligible for the election:**

- (1) The Candidate must obtain the signatures of at least thirty (30) members of the Cooperative on this Director Petition (the "Petition"); and
- (2) The Candidate must personally submit this petition, along with the Declaration of Eligibility and any other additional information requested, at least 60 days before the meeting at which Directors will be elected. **PETITION FILING DEADLINE: May 22, 2018.**

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CANDIDATE \_\_\_\_\_

DATE	SIGNATURE	PRINT NAME	ADDRESS
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